



MHR MANAGEMENT LLC
P.O. Box 7488
Portland, Maine 04112-7488

T 207 358 7888 F 207 358 7899

April 1, 2019

To: Casco Bay Garage Monthly Parkers
RE: Spring Cleaning of Casco Bay Garage May 3rd – 5th

Dear Casco Bay Garage Monthly Parkers,

Our annual garage Spring Cleaning has been scheduled for the weekend beginning **FRIDAY MAY 3rd. This will require all Casco Bay Parking Garage customers to vacate the garage from 8:00 PM Friday May 3rd through 5:00 PM Sunday May 5th.**

For your convenience, your Casco Bay Parking Pass will allow you to park at the Custom House Garage during this time period. You will be able to access the Custom House Garage 24 hours with your parking card.

Timeline for Spring Cleaning Weekend:

Friday: Move vehicles to Custom House Garage starting at 3PM
Sunday: Vehicles can be brought back to Casco Bay any time after 5PM Sunday
Monday: Vehicles must exit Custom House NO LATER than 9AM Monday

****Any vehicles departing Custom House Garage after 9AM on Monday morning will be charged \$80.**

If you are unable to move the vehicle yourself or make such arrangements, we are pleased to offer the option of having a towing company transport the vehicle for you for a flat fee of \$200. *If you would like to request this service, please contact us at least one week prior to spring cleaning. Payments must be received no later than, Friday, April 26th, 2019. Please make checks payable to, Casco Bay Condo Association and notate on the memo line, "Spring Cleaning Towing". We will NOT accept online payments, credit card payments, or cash!*

IMPORTANT: Any vehicle which is NOT removed from the Casco Bay Garage by 8PM on Friday, May 3rd, and is not on our list for the \$200 transport option, will be subject to towing and storage fees and will not be brought back to the Casco Bay Garage at the end of the weekend.

If the scheduled weekend is rained out, the spring cleaning work will be rescheduled for the weekend of May 17th – 19th, and we will notify you by posting notice in both, the garage and in the Casco Bay Ferry Terminal. We will also announce the rain date online at www.portlandmaine.gov under "City News," and www.mhrmanagement.com.

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(continued from front)

Please note that the Custom House Garage is a one-way travel lane garage, and to pay careful attention to all directional signage in the garage.

Thank you for your business and your cooperation during this annual event. Please do not hesitate to contact us directly at customerservice@mhrmanagement.com or 207-358-7888 if you have any questions or concerns. Thank you.

Sincerely,

Casco Bay Garage Owners, MHR Management & Staff

